



Transition Workshop for Guard Members

Camp Mabry – BLDG 82 – RTI

21 July 2018 – 0800-1100

Hosted by the

Council on Military Education in the South

Outline of Agenda

Section 1: Job Search

- Need Computer, Projector, and Internet
- Network, Network, Network
- Internet:
 - Glassdoor.com
 - Salary.com
 - Indeed and other job posting sites (tip of the iceberg)

Section 2: Resume Writing

- Microsoft Word
- Resume Format
- Purpose (Hint: Its not to list what you think is important...)
- Cover Letter

Section 3: Interview Skills

- Phone
- Panel
- Group
- Face-to-Face

Section 4: Closing

- Social Media
- Salary Negotiations
- Offer Letter

The workshop will be followed by an Education/Career Fair.
Family members are welcome!
1100 – 1400